

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

November 19, 2014

The Board of Trustees of Vernon College met on Wednesday, November 19, 2014 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Joanie Rogers, and Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President, Deans: Garry David, John B. Hardin, III, and Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Chris Bell, Director of Campus Police; Ms. Christina Feldman, Director of Continuing Education; Ms. Tatiana Booth, Head Volleyball Coach; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Holly Scheller, Advancement Services Specialist; Ms. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the October 15, 2014 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean David presented the *Financial and Investment Reports as of October 31, 2014*. Mr. Brints made the motion, seconded by Mr. Holt to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Ferguson made the motion, seconded by Mrs. Rogers to approve the *2015-2019 Primary Goals and the 2015-2016 Priority Initiatives* presented by Mrs. Harkey. The motion carried unanimously.

Action Item C

Mrs. Pennington made the motion, seconded by Mr. Brints to approve the *Vernon College Facility Naming Policy* presented by Dr. Johnston. The motion carried unanimously.

Action Item D

Mr. Holt made the motion, seconded by Mrs. Spears to approve the *Continuing Education 2015 Spring Schedule* as presented. The motion carried unanimously.

Public Comment – No one was present to make comments.

Vernon College Foundation meeting update – Dr. Smith stated those re-elected as Foundation Board Directors for another five year term were Mr. Joe Chat Sumner, Mrs. Helen Willingham, Ms. Sara Jane Snell, Mr. Larry Drennan, Dr. Grady Stowe, and Mrs. Joni Streit. Also officers Mr. Joe Chat Sumner - Chairman, Mrs. Helen Willingham – Vice-Chairperson, and Ms. Sara Jane Snell – Secretary-Treasurer. Mr. Eric Robb delivered the foundation's investment report. Dr. Johnston gave his report on Fall Enrollment, the Priddy Foundation site visit, the SACS COC fifth year report submission, his trip to Austin for the Senate Appropriations hearing, his meeting with Judge Woody Gossum on Skills Training Center, the Dual Credit proposal, the Facility Naming Policy, the Lady Chaps Volleyball team, and the Rodeo Event hosted at the

Events Center. The Foundation also awarded the departmental grant proposals from the auction that they match one to one. Michelle Alexander gave the Philanthropic reports and Dean Garry David gave the financial and investment report. Dr. Johnston added a goal he is working on for a proposal to initiate technology capability tying the boardroom on the Vernon campus with the conference/board room at Century City for the ability to have audio/visual capabilities primarily for Foundation meeting as well as other meetings to reduce traveling back and forth.

New Board Member Training update – Dr. Johnston noted newly elected board member Anne Farber Spears has completed and turned in certificate documentation for new board member training required by the Texas Association of School Board Policies (TASB) the “Texas Open Meetings Act”, and “Public Information Act” sessions. She has also viewed the DVD “Protecting Public Funds: The Responsibilities of Governing Boards under the Public Funds Investment Act”.

2013-14 Annual Action Plan Final Summary – Mrs. Betsy Harkey stated that as a part of the planning process, at the beginning of every planning year a summary is presented of what is intended to be done for the different components of the college. It goes through board review and approval because it is tied to the budget and it leads to help prioritize budget decisions. To insure ongoing communication and review, at the end of every academic year, all the components of the college are asked to document the results for their annual plans. The effectives and actions that they try to accomplish, whether accomplished or not, and what their plans are for the future. These are results for improvements and every year the plan results are better not only for SACS COC accreditation but to the actual purpose of what we are trying to accomplish for our students at Vernon College.

Annual Report on Quality Enhancement Plan (QEP) – Ms. Criquett Lehman made her presentation stating that this is a report prepared annually to summarize the progress and to update the board of what happened in 2013-14. She gave recognition to four faculty and staff who piloted this last year. The summary and accomplishments are mentioned in the report. This was the final year for implementation and institutions have the choice on whether to continue the quality enhancement plan or to integrate it into everyday activity. Vernon College chose to provide that technology into professional development. The summary is described in the report provided to the board of the accomplishments. The VConnected pilot project program has approved, tracked, and reported 30 pilots during the initial pilot year and 5 years of implementation.

Counselor Appreciation Luncheon update – Dean John Hardin, III stated the Vernon College Annual Counselor Appreciation Luncheon was held at Century City on November 12. The college hosted twenty-eight high school counselors and superintendents which represented 13 area high schools. It was an hour program and lunch. Some of the highlights were representatives from Midwestern who came and spoke about the partnership with Vernon College, the new Student Success Specialist position, the description of our new orientation the Chap Express, as well as Dr. Johnston making some opening remarks. A good time was held by all and hopes for continued growth.

Student Success Data Fact – Mrs. Betsy Harkey stated that in the fall 2011, Vernon College was honored to be chosen to participate in the Student Success by the Numbers grant project. That let to those that oversaw the grant so pleased with what we had accomplished, that the Texas Greater Foundation asked to come visit Vernon College last August 2013 to hear about our best practices and how small rural institutions worked toward student success with limited resources. She put together this ongoing historical document stating it was updated earlier this month. The Institutional Effectiveness Committee and the Student Success Committee have continued this every year and asked the components of the college to add to activities, actions, and initiatives that they may have conducted during the last term that helped with student success. It is a quick reference of accomplishments from different components of the college.

Volleyball Team update – Dean John B. Hardin, III introduced to those who have not had a chance to meet Tatiana Booth, the new head Volleyball coach who has led a very successful volleyball team. She stated the season was very successful with a record of 26-10 and runner up in our conference. Three of our players received three of four of the highest awards. Working on moving three of the sophomores on and doing lots of recruiting. It has been busy, but fun!

Dr. Johnston presented the Upcoming Events:

- (1) 2014 THECB Higher Education Leadership Conference – November 20-22, 2014 – Austin, TX
- (2) Vernon College Theatre Ensemble production “Creature” – Thursday, November 20 thru Saturday, November 22, 8:00 pm – Free Admission – accepting donation of a non-perishable food item – Osborne Administration Building Auditorium
- (3) Vernon College Annual Turkey Trot – Thursday, November 20, 12:30 pm – Tower of Knowledge – Vernon Campus
- (4) SACS Annual Conference – December 6-9, 2014 – Nashville, TN
- (5) Vernon College Board of Trustees meeting – Wednesday, December 17, 11:30 am
- (6) Campuses Close for Christmas Holiday – Friday, December 19, 12:00 noon

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty/Staff/Student Organizations:

- (1) Student Government Association meeting
- (2) Student Forum meeting

Personnel –

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve the following personnel actions. The motion carried unanimously.

A. Employment

- (1) Christy Beauchamp, Classified II, Faculty Assistant, LVN – Century City Center, effective November 1, 2014 with an annual salary of \$21,301.

Closed Session: Mr. Holt made the motion, seconded by Mrs. Joanie Rogers to go into closed session at 12:33 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mrs. Pennington made the motion, seconded by Mr. Ferguson to reconvene at 12:58 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Dr. Smith adjourned the meeting at 1:00 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary